MEMORANDUM FOR: Deputy Director for Administration

SUBJECT:

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Guidance for Preparation of the FY 1978

OMB Budget

1. Based upon my review of the FY 1978 Agency Program Plan and my presentation of the Plan to the Committee on Foreign Intelligence (CFI), the program levels for your Directorate for Fiscal Years 1977 and 1978 are:

Funds
Positions

1977

1978

Funds

2. The FY 1977 funds figure has been reduced by \$30,000 to reflect transfer of responsibility for Project from the Office of Security to the CI Staff/DDO. Also, the FY 1977 figures have been adjusted to reflect transfer of three positions and \$60,000 from the In addition, the FY 1977 program level to ODP for also reflects the denial by the Senate Appropriations Committee of our modernization program, appeal for restoration of but assumes that the balance of our appear to the Senate of the House action on our FY 1977 budget request will be sustained. The FY 1978 figures reflect the recommendations made by the Comptroller in the FY 1978 Agency Program Plan, adjusted to reflect those changes made following my review of the Plan with you on 12 July 1976, and changes made subsequently by the CFI. Specifically, I approved the following changes in the Plan as initially proposed by the Comptroller:

	Positions	Funds
ODP	+ 3	+\$ 60,000
OL	+ 3	+\$ 60,000
OMS	+ 2	+\$ 40,000

3. The CFI made the following additional changes in the program I recommended for your Directorate:

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Clandestine Communications (OC 6) Computer Services (ODP 4) Building Planning Staff (OL 8) Standard Level User Charges (SLUC 1)



Total

While the funds for the Building Planning Staff were eliminated by the CFI, the five positions involved were not. These positions may by used either to restore positions previously cut from the base or to meet new position requirements as discussed in your 12 July 1976 Memorandum to the Comptroller.

- 4. The program levels in paragraph 1 above are based upon the recommendations reflected in the Agency Program Plan (July 1976), adjusted for the changes summarized in paragraphs 2 and 3 above, and should be used as your input to the Financial Resources System (FRS) in the preparation of your FY 1978 OMB Budget. If any significant changes from the program approved for your Directorate are contemplated, you should review them in detail with the Comptroller before entering them into the System.
- 5. The FY 1977 Congressional Budget reflected ten reimbursable positions in OTR separate from the position data shown for the DDA. These ten reimbursable positions should be entered into the FRS data base for the FY 1978 OMB submission in both the FY 1977 and FY 1978 position columns for OTR and thus included in the total positions for the DDA. Funds for these positions are not included, however, and neither funds nor A.E. should be entered into the data base for either year.
- 6. The FY 1978 program level includes four positions from among 31 reimbursable positions carried as a separate item in the FY 1977 Congressional Budget. We have elected to distribute those positions to offset reductions we would otherwise have had to make in your FY 1978 position allocation. Should the 31 positions become a matter of particular interest during the OMB review, they may be vulnerable. If they are lost to the Agency, it will be necessary to to decrease your FY 1978 position allocation by four. Funds totalling \$80,000 have been included for these positions. In the event the positions are lost, the Directorate FY 1978 funds will be affected accordingly.

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E. H. Knoche Deputy Director of Central Intelligence

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